**MINUTES OF MEETING OF INGESTRE WITH TIXALL PARISH COUNCIL**

**on Wednesday, 8 January 2025, at 7.30pm in Tixall Village Hall**

**Present:** Cllrs: Malcolm Sindrey (Chairman), Mrs Jane Tinniswood and Dr Patricia Parrott representing Tixall. Cllr Mrs Judy Eccleshall representing Ingestre.

**01/25 Apologies:** Cllr David Lees – personal holiday and Cllr Sue Haenelt - illness. SBC Cllr Ms Karine Aspin – meeting clash. It was resolved to accept the Apologies as received.

**02/25 PUBLIC OPEN SESSION**

No Public attended.

**03/25 DECLARATIONS OF INTERESTS**

**a.** Previously declared interest in HS2, by all Cllrs, was noted.

**04/25 MINUTES APPROVED**

**a.** Minutes of the Parish Council Meeting held on 13 November 2024 were approved and signed as a correct record.

**05/25 MATTERS TO BE UPDATED from previous meetings**

**a. 49/24a and 51/24e – Fence along Ingestre Park Road.** Confirmation has been received from SBC Planning Enforcement, that the reduction in the height of the fence has been re-allocated to a member of the Enforcement team, with the Ref No. WKS2/00165/EN22. Investigation and resolution of Planning Control breaches can be a protracted process and the team have a high volume of work at present, which will cause a delay.

**b. 93/24 – Public Open session/SCC Highways Officers.** Reports for damaged signs are being addressed**.** Awaiting responses for other matters raised.

**06/25 COUNTY COUNCILLOR REPORT**

**a**. No update provided; Cllr Francis did not attend the meeting.

**07/25 BOROUGH COUNCILLOR REPORT**

**a.** No update provided; SBC Cllrs did not attend the meeting.

**08/25 PLANNING MATTERS**

No new Planning Applications have been received.

**09/25 CLERKS REPORT**

**a.** Ingestre Park Road. Clerk advised no response has been received from SCC regarding the cutting of verges/hedges along Ingestre Park Rd. It was resolved to retain the matter on the Agenda for comment from SCC Cllr Francis and further insight from Cllr Lees.

**Action - Clerk**

**b.** Vegetation on Holdiford Rd bridges. Clerk advised the matter was being followed up by Berkswich Parish Council, considering concern for potential damage from vegetation to Grade II listed bridge. Cllrs noted that since the installation of the traffic lights there is now less of a traffic hazard. It was resolved to leave matter with Berkswich and provide an update to Council, as/when available.

**Action – Clerk**

**c.** Meeting with SCC in November 2024. Clerk advised that no response has been received from SCC regarding replacement of sign posts with metal instead of wooden posts. Cllr Sindrey commented that should the Parish Council prefer metal posts, then these should be provided. Matter to be progressed with Cllr Francis, at a future meeting.

**Action – Clerk**

**d.** Civic Amenity visits – 2025. Clerk advised SBC have confirmed dates for 2025 visits: 4 April and 11 October. Agreement signed, Clerk to advise SBC accordingly. Dates to be added into next Parish Newsheet and Parish website.

**Action – Clerk**

**e.** Remote meetings. Clerk advised Council the Government is proposing the reintroduction remote meetings, which is supported by NALC. Proxy voting is not supported by NALC, as this could undermine democratic accountability. Clerk to keep Council informed as/when any decisions are made.

**Action – Clerk**

**f.** Clerk advised Council that the Government has revised the National Planning Policy Framework. NALC is currently examining the implications for Parish Councils; further information will be made available in due course. An online event is being ran by NALC in October: Planning for the Future: Navigating the new planning framework. If any Cllr is interested in attending, advise the Clerk, who will book a place.

**Action – Clerk and Cllrs**

**10/25 FINANCE**

**a.** The following payments were noted:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Paid to:** | **Details:** | **Net Amount** | **VAT** | **Total Paid** |
| HP Instant Ink | Monthly printing contract: 16.10.24 – 15.11.24 and 16.11.24 – 15.12.24. Direct Debit payments. | £4.57  £4.57 | £0.92  £0.92 | £5.49  £5.49 |
| Tesco | 16 x 2nd class stamps | £13.60 | Nil | £13.60 |
| Tesco | Stationery – Debit card purchase | £9.58 | £1.92 | £11.50 |

**b.** Accounts outlined below were approved for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Paid to:** | **Details:** | **Net Amount** | **VAT** | **Total Paid** |
| Clerks Salary & expenses | Period covered 1 Nov – 31 Dec 2024, includes home working allowance | £506.18 | Nil | £506.18 |
| HMRC | PAYE for the period 6.11.24 – 5.1.25 | £147.00 | Nil | £147.00 |

**c.** Revised budget, as provided to all Cllrs on 21.11.24, which reflected costs confirmed by Internal Auditor and SBC for Civic Amenity visits for 2025, was approved. After due consideration, Cllrs agreed to set the Precept for both Parishes at £3,500, to meet the budget requirements. This will see an increase in costs to parishioners, based on an average Band D property of £2.70 for Tixall and £4.13 for Ingestre. Cllrs confirmed their agreement to progress the implementation of road safety measures within the Parish, where possible. Clerk to inform SBC of Precept request accordingly.

**Action - Clerk**

**11/25 WILLIAM SALT LIBRARY**

**a.** Cllr Sindrey advised the Heritage Centre is now fully open and that a representative from the Centre would be a good choice as speaker at the Annual Parish meeting. Clerk confirmed that a request had been made and is waiting for a response. Attendance will be followed up.

**Action - Clerk**

**12/25 ANNUAL PARISH MEETING – 9.4.2025**

**a.** Clerk advised an invitation to attend as speakers has been sent to the Police – awaiting confirmation of attendance; Heritage Centre – awaiting confirmation of attendance. Cllr Mrs Eccleshall advised an invitation had been issued to SBC, for representatives of the Environment team to attend, with a focus on bee friendly strategies – awaiting confirmation of attendance. It was resolved that Cllr Sindrey will arrange refreshments.

**Action – Clerk, Cllr Mrs Eccleshall and Cllr Sindrey.**

**13/25 VILLAGE MATTERS**

**a.** Orangery – Cllr Mrs Haenelt was not present at the meeting and it was resolved to move this item to the March meeting for an update to be provided to Council.

**Action - Clerk**

**b.** Cllrs discussed the meeting with Sir Gavin Williamson, as attended by the Clerk, Cllrs M Sindrey; Mrs J Tinniswood, Dr P Parrott and K Palmer. Cllrs confirmed they were very grateful for the support being provided by Sir Williamson. Clerk provided updated copy of Press Release, as prepared by Sir Williamson. Cllrs confirmed their agreement to the revised copy, Clerk to inform Sir Williamson accordingly. It was resolved that details of the meeting and Press Release will be shared with the community, via the Parish Newsheet and website. Clerk to progress.

**Action - Clerk**

**c.** Cllrs discussed Notice received from SBC regarding intention to remove pay phone box in Ingestre. Cllr Lees proposal to adopt the phone box for use by the community was noted and approved. Clerk confirmed the cost to adopt the phone box was £1.00 and that once adopted, would become an asset of the Parish Council, which was noted. Cllrs requested Clerk inform SBC accordingly, progress the process to formally adopt the phone box and keep the Council updated as the matter progresses.

**Action - Clerk**

**d.** Cllrs discussed request from resident to display horse crossing signs inTixall. It was resolved this request was not within the remit of the Parish Council to progress and the resident be advised to contact SCC for further information. Clerk to provide relevant SCC contact details to resident.

**Action – Clerk**

**14/25 CORRESPONDENCE**

**a.** Request for donation to Katharine House was considered. Clerk advised Cllrs that Brocton Parish Council had proposed a joint donation, which would allow the Hospice to purchase a Lock Box at a cost of £114.00. Brocton Parish Council were willing to donate £70.00 and Cllrs agreed to donate £44.00, thus making up the £114.00. It was agreed the Clerk will progress the matter accordingly and keep the Council informed of progress.

**Action - Clerk**

**b.** Mayor’s Charity Appeal 2024/25, Quiz night, 30 January 2025. This was noted.

**c.** Railway 200 Project, invitation was received and noted.

**d.** invitation to Staffordshire Societal Resilience Summit, 20 January 2025, was noted.

**15/25 ITEMS FOR NEXT AGENDA**

**a.** Cllrs to provide items to Clerk

**Meeting closed at 8.22pm**