**MINUTES OF THE MEETING OF INGESTRE WITH TIXALL PARISH COUNCIL.**

**on Wednesday, 10 July 2024, at 7.30pm in Tixall Village Hall**

**Present:** Cllrs: Mr Malcolm Sindrey (Chairman), Mrs Jane Tinniswood, Dr Patricia Parrott and Keith Palmer representing Tixall. Cllrs Mrs Sue Haenelt (Vice Chairman) and David Lees representing Ingestre.

**61/24 Apologies:** Cllr Mrs Judy Eccleshall – holiday. Cllrs Frances Beatty and Karine Aspin – SBC, meeting clash. Cllr John Francis – SCC, holiday. It was resolved to accept the Apologies as received.

**62/24 PUBLIC OPEN SESSION**

**a.** No Public attended.

**63/24 DECLARATIONS OF INTERESTS**

**a.** Previously declared interest in HS2, by all Cllrs, was noted.

**64/24 MINUTES APPROVED**

**a.** Minutes of the Annual Council Meeting held on 8 May 2024 were approved and signed as a correct record.

**b.** Minutes of the Parish Council Meeting held on 8 May 2024 were reviewed and Cllr Lees advised of an amendment to Minute Reference 51/24e, which was approved. Minutes were signed as a correct record.

**c.** Minutes of an Extraordinary Audit Meeting held on 12 June 2024 were approved and signed as a correct record.

**65/24 MATTERS TO BE UPDATED from previous meetings**

**a. 40/24 a&b –** Complaints Policy and Publication Policy, with approved amendments, have been added to the Parish website.

**b. 58/24 – AGAR 2023/24.** All required documentation was submitted to the external Auditor, Mazars on 19.6.2024. Clerk advised that to date no communication has been received from the Auditors or parishioners.

**c. 59/24a – Road closures**. Matter has been resolved with intervention from SCC Highways Team.

**d. 60/24a – 23/38420/FUL Ingestre Golf Club Planning Application.** SBC Planning Authority advised of Parish Council comments on 20.6.2024.

**66/24 COUNTY COUNCILLOR REPORT**

**a.** SCC Cllr Francis sent apologies.

**67/24 BOROUGH COUNCILLOR REPORT**

**a.** Cllrs Frances Beatty and Karine Aspin sent apologies and Clerk shared the following update on their behalf:

* Hanyards solar farm planning application has been approved, despite the referral for flooding concerns and solid arguments against, as presented by Cllr Mrs Beatty;
* MP for Stone, Great Wyrley and Penkridge is Sir Gavin Williamson;
* next County Council election will take place in May 2025, Ingestre and Tixall Parish will remain within the Trent Valley division, which will also now include Parishes from Stone Rural.

**68/24 PLANNING MATTERS**

To note decisions made between meetings in respect of the following Applications:

**a. 24/38954/FUL and 24/38955/LBC – The Gatehouse, Tixall.** Installation of ground source heat pump. No comments or objections received; Planning Authority informed on 31.5.2024.

**b. 23/38420/FUL – Ingestre Golf Club, Ingestre Park Road, Ingestre.** No objections presented by Parish Council, however, following comments submitted; concerns raised regarding visual impact and aesthetics; noise and disturbance; lighting and security. Planning Authority informed on 21.6.2024. Cllrs enquired if Conservation Officer had been consulted, as there does not appear to be any evidence of this on the SBC Planning website. It was resolved the Clerk will follow this up with our SBC Cllrs and update the Cllrs accordingly.

**Action - Clerk**

**c. 24/39184/TCA – 2 Lion Lodge, Ingestre Park Road, Ingestre.** 5765 – Ash, Fraxinus Excelsior. 2 ash trees behind outhouse/shed. Tagged tree touching shed roof and guttering, has large cavity at base with ganoderma in it, also has cankers up trunk. Other tree has ash die back, deadwood. Reduce both to ground level or ALARP. No comments or objections received; Planning Authority informed on 28.6.24.

**d. 24/39185/TCA – 1** **Lion Lodge, Ingestre Park Road, Ingestre.** 5757 - Ash, Fraxinus Excelsior. 2 ash trees, 1 with thick ivy up trunk (both marked with pink dots). Severe die back, reduce to ground level. No comments or objections received; Planning Authority informed on 28.6.24.

**e. 24/39186/TCA – 1 Lion Lodge, Ingestre Park Road, Ingestre.** 5766 – Ash, Fraxinus Excelsior (tagged fence post in front of trees). 2 Ash with 90% dieback, thick ivy up trunks & branches, overhangs road. Reduce to ground level. 5767 - Ash, Fraxinus Excelsior. Ash with 80% dieback, fell to ground level. No comments or objections received; Planning Authority informed on 28.6.24.

**f. 24/39224/TCA – School House, Ingestre Park Road, Ingestre.** Fell a cypress tree to ground level. 3m tree has dieback, stems are all overweight – typical for species. No comments or objections received; Planning Authority informed on 28.6.24.

**New Planning Application received:**

**g. 24/39286/TCA – The Mill House, 11 Home Farm Court, Ingestre.** Proposed crown reduction by 1/3 on four conifers. Details emailed to Cllrs 1.7.24. No comments or objections were presented. Clerk to inform Planning Authority accordingly.

**Action - Clerk**

**69/24 CLERKS REPORT**

Clerk provided an update on the following matters:

**a. Planning application process.** Clerk provided the Council with an update in relation to the planning process that had been followed by SBC in respect of the Planning Application for Ingestre Golf Club and confirmed that a Planning Application Notice had been displayed on the golf club boundary. Cllrs confirmed their agreement with this. After further discussion it was resolved to inform residents, via the Parish Newsheet, of the opportunity to visit the SBC Planning Portal to view any Planning Applications that may be being consulted on or to keep themselves informed of any new Planning Applications for the Parish.

**Action – Clerk**

**b. Bee Friendly Event.** Cllr Mrs Eccleshall attended this event, as organised by SBC, on behalf of the Parish Council in June 2024. A summary Report, as compiled by Cllr Mrs Eccleshall, is attached to the Minutes, as **Appendix A.**

After consideration of the Report and further discussion, the Cllrs confirmed their agreement to support this project, with Cllr Mrs Eccleshall taking the lead on behalf of the Parish Council. **Action – Cllr Mrs Eccleshall**

**c. Rights of Way.** Recent contact has been received from the dedicated Officer, who is working on this on behalf of Sandwell MBC. A Parish meeting will be held in due course, to inform interested parishioners of the findings. After due consideration, Cllrs proposed this meeting be held at Ingestre Hall and the Clerk will inform the dedicated Officer accordingly. No date for the meeting was provided.

**Action – Clerk**

**d. Speeding along Ingestre Park Rd/village signage.** A response has been received from the Safer Roads Team, which can be seen at **Appendix B**. Cllrs noted the response received. Cllrs remain unhappy with the condition of traffic signs within Tixall, one of which is missing and another has been knocked over. Details provided to Clerk who will report these to SCC for replacement and repair. Matter to be raised with SCC Cllr Francis at a future meeting.

**Action - Clerk**

**e. Review of Financial Regulations.** Chairman proposed the Clerk update the DRAFT NALC template, as required for the Parish Council and present this at the September meeting for review, approval, and adoption. This proposal was accepted.

**Action - Clerk**

**70/24 FINANCE**

**a.** The following payments were noted:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Paid to:** | **Details:** | **Net Amount** | **VAT** | **Total Paid** |
| HP Instant Ink | Monthly printing contract: 16.4.24 – 15.5.24 and 16.5.24 – 15.6.24. Direct Debit payments. | £4.57  £4.57 | £0.92  £0.92 | £5.49  £5.49 |
| Zurich Insurance | Insurance renewal 2024-25. Approved at May PC meeting | £273.84 | Nil | £273.84 |

**b.** Accounts outlined below were approved for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Paid to:** | **Details:** | **Net Amount** | **VAT** | **Total Paid** |
| Clerks Salary & expenses | Period covered 1 May – 30 June 2024, includes home working allowance | £489.20 | Nil | £489.20 |
| HMRC | PAYE for the period 6.5.24 – 5.7.24 | £120.80 | Nil | £120.80 |
| Mrs K Squires | Internal Audit fee - 2023-24 *Previous cheque (100200) issued on 12.6.24 has been returned uncashed.* | £162.62 | Nil | £162.62 |

**b.** Clerk presented anIncome/Expenditure summary up to 17.6.2024, which was received and approved.

**71/24 STANDING ITEMS**

**a.** HS2 Assurance for footway along Ingestre Park road – Cllrs noted this would no longer be progressed. Visibility at Hoo Mill crossroads was discussed. Cllr Lees provided an update following his recent meeting with representatives working on behalf of Balfour Beatty and HS2. A copy of the Report following this meeting can be seen at **Appendix C**. Cllr Lees also brought the matter of fly tipping, that was noted whilst on site and it was resolved the Clerk will report this to SBC – photographs were provided.

**Action - Clerk**

**72/24 VILLAGE MATTERS**

**a. Ingestre Orangery.** Cllr Mrs Haenelt raised the matter of noise from events taking place at the Orangery, which are a nuisance to the residents living nearby, she had received complaints from 2 residents. It was resolved to advise residents to contact the SBC Environmental Health Team, Clerk to provide contact details. Cllr Mrs Haenelt commented that the Orangery is often difficult to find for anyone visiting it for the first time, google maps are not helpful. After discussion, the following actions were agreed:

* Clerk to write and request consideration be given to providing users with location maps for sharing, as this would remove the need for visitors to ask residents for information on how to find the venue and to request their support.
* Clerk to request support and action be taken, as soon as practically possible after events, to clear up any litter.
* Clerk to remind Orangery of their Management Plan, which was drawn up to address noise concerns and their responsibility to adhere to this.

**Actions - Clerk**

**b. Parish Newsheet.** Suggestion from Cllr Mrs Eccleshall, to print off copies of the Newsheet for Ingestre residents was discussed and the following was resolved; Ingestre Cllrs to speak with Ingestre residents, obtain their email addresses, if not currently receiving an electronic copy of the Newsheet and inform them this will be provided to the Clerk, for inclusion on the electronic distribution list. Cllrs did not approve printing off copies of the Newsheet for Ingestre residents.

**Action – Ingestre Cllrs**

**c. Vegetation on Holdiford Road bridge.** This was noted and it was resolved to raise matter with SCC Cllr Francis at a future meeting, to explore if any regular maintenance programme could be put in place.

**d. Ride & Stride for Churches – community event, 14.9.24.** Cllr Dr Parrott requested the support of the Parish Council to publicise this event and approval was given to add this to the Parish website and include in the next Parish Newsheet.

**Action - Clerk**

**73/24 TO RECEIVE CORRESPONDENCE**

**a. Highways Hedgehog Project.** After discussion, Cllrs took the decision that this was not appropriate for the Parish Council to support.

**b. Local Transport Plan Engagement.** Details have been shared with Cllrs and Clerk advised of a change of meeting date to 20.9.2024. Cllrs to inform Clerk if they are interested in attending as soon as possible, as places are limited.

**74/24 ITEMS FOR NEXT AGENDA**

**a. Traffic lights on Holdiford Rd bridges**

Meeting closed at 20.32 pm