**MINUTES OF THE MEETING OF INGESTRE WITH TIXALL PARISH COUNCIL**

**on Wednesday, 8 May 2024, at 7.48pm in Tixall Village Hall**

**Present:** Cllrs: Mr Malcolm Sindrey (Chairman), Mrs Jane Tinniswood, Dr Patricia Parrott and Mr Keith Palmer representing Tixall. Cllrs D Lees and Mrs Judy Eccleshall represented Ingestre.

SBC Cllr Mrs F Beatty.

**43/24 Apologies:** Vice Chairman Cllr Mrs S Haenelt – illness. SBC Cllr Ms K Aspin – meeting clash. It was resolved to accept the Apologies as received.

**44/24 PUBLIC OPEN SESSION**

No members of the Public attended.

**45/24 DECLARATION OF INTERESTS**

**a.** Previously declared interest in HS2, by all Cllrs, was noted.

**46/24 MINUTES APPROVED**

**a.** Minutes of Parish Council meeting held on 13 March 2024 were approved and signed as a correct record.

**47/24 MATTERS TO BE UPDATED from previous meeting**

**a. 30/24a – Litter Picking Risk Assessment.** Updated document has been added to the Parish website. Litter pickers were received from SBC, Streetscene. It was resolved to obtain costs for 8 high viz jackets, with Ingestre/Tixall Parish Council to be added to back of jackets – Clerk to progress and update Council in due course

**Action - Clerk.**

**b.** Receipt of 1st Precept payment of £3386.50 was noted.

**48/24 COUNTY COUNCILLOR REPORT**

**a.** Clerk advised Council that the matter of Tixall signs had been followed up with Cllr Francis, who has responded to advise he will continue to push these matters with the SCC Highways team. Cllrs discussed a response received from SCC Highways, d/d 30.4.2024 **(copy can be seen at Appendix A)**, attached to Minutes, that relates to speeding along Ingestre Park Road. The Cllrs requested further information relating to the data provided on traffic speeds through the village and clarification regarding the reporting of accident data, e.g. where should this be reported to? It was resolved the Clerk will explore these matters with SCC Highways and the items will remain on the Agenda for further discussion with Cllr Francis.

**Action - Clerk**

**49/24 BOROUGH COUNCILLOR REPORT**

**a.** Newsheet, as produced by Cllr Mrs Beatty was provided to all Cllrs. Copy of Newsheet can be seen as **Appendix B,** attached to Minutes. Cllr Mrs Beatty provided an update on the Local Plan. Levelling up funding, as received by SBC, is being spent at Stafford train station and the surrounding area.

No update is available on the solar farm application at Hanyards – it has been deferred, pending flood risk investigations. There are currently 8/9 solar farm applications that are known about in the Borough, which are either pending or in the pipeline.

Development at Meecebrook was discussed, this has been reduced from 11,000 homes to 6,000 homes, which may result in demand for development in villages: possibly Weston; Hixon; Haywoods, for example.

Cllrs raised matter of planning approval for the fence along Ingestre Park Road, which Cllr Mrs Beatty noted is now an enforcement matter, however, the Enforcement team have a considerable backlog of work.

8.15pm Cllr Mrs Beatty left meeting.

**50/24 PLANNING MATTERS**

To note decisions made between meetings in respect of the following Application:

**a.** **24/38870/HOU – Hilranton, Holdiford Road, Tixall, Stafford.** Proposed extension and triple garage with gym and ancillary guest room. No comments or objections were received from Cllrs and Planning Authority were advised on 30.4.2024.

No new Planning Applications to consider.

**51/24 CLERKS REPORT**

Clerk provided an update on the following matters:

**a. Portrait of King.** This has now been received and will be displayed in Tixall Village Hall.

**b. Road signs in Tixall.** See Minute Ref 48/24a above for details.

**c. Speeding along Ingestre Park Road.** See Minute Ref 48/24a above for details.

**d. Litter picking schedule.** Update is now almost complete, pending agreed actions referred to in Minute Ref 47/24a above.

**Action - Clerk**

**e. Fence along Ingestre Park Road.** See Minute Ref 49/24a above for details.

**52/24 FINANCE**

**a.** The following payments were noted:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Paid to:** | **Details:** | **Net Amount** | **VAT** | **Total Paid** |
| Tixall PCC | Tixall Church donation – approved 13.3.2024 | £278.15 | Nil | £278.15 |
| Ingestre PCC | Ingestre Church donation – approved 13.3.2024 | £500.00 | Nil | £500.00 |
| HP Instant Ink | Monthly printing contract: 16.2.24 – 15.3.24 and 16.3.24 – 15.4.24. Direct Debit payments. | £4.57  £4.57 | £0.92  £0.92 | £5.49  £5.49 |
| Stafford Borough Council | Civic Amenity visits – 1.1.24 – 31.12.24 | £393.33 | £78.67 | £472.00 |

**b.** Accounts outlined below were approved for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Paid to:** | **Details:** | **Net Amount** | **VAT** | **Total Paid** |
| Clerks Salary & expenses | Period covered 1 – 30 April 2024, includes home working allowance | £241.65 | Nil | £241.65 |
| HMRC | PAYE for the period 6.4.24 – 5.5.24 | £60.20 | Nil | £60.20 |
| SVS Garden Services | Grass cutting at Ingestre Community Garden; 8.3 & 19.3.24, 2.4, 16.4 & 30.4.24 | £150.00 | Nil | £150.00 |
| **Paid to:** | **Details:** | **Net Amount** | **VAT** | **Total Paid** |
| Staffs Parish Councils Association | Annual subscription 2024-25 | £142.68 | Nil | £142.68 |

**53/24 STANDING ITEMS**

**a.** HS2 – Assurance provided to Parish Council, by Secretary of State in May 2019, relating to the provision of a Footway along Ingestre Park Road was discussed. It was resolved to raise this matter with Margaret Kirkland, from HS2 Community Engagement and Stakeholder team for an update. Cllr Less commented that the plan included with Assurance conflicts with the Assurance wording, this was noted and clarification will be provided to HS2 on this matter, if necessary.

**Action - Clerk**

**54/24 VILLAGE MATTERS**

**a. Ingestre Community Garden Fence.** Cllr Mrs Eccleshall provided an update following some recent discussions with Home Farm Court resident’s, comments as follows: shame if facility was lost; residents would like to be involved in any decision making process for the fencing; view is that fencing was in good condition in some areas and where not so good a hedge might be a good idea; understand that the golf club will maintain grassed area behind community garden; voluntary maintenance should apply to all Ingestre residents; donations towards maintenance was suggested; signage promoting it as a community garden would help. After further discussion it was resolved Cllr Mrs Eccleshall will discuss matter further with interested Ingestre residents to explore options and update Council at a future Parish Council meeting. Cllr Less commented he was in favour of the community garden; however, volunteers are needed to help maintain it and it is difficult to get anyone interested. No action to be taken pending update from Cllr Mrs Eccleshall.

**Action – Cllr Mrs Eccleshall**

**b.** Speeding along Ingestre Park Road is covered at Minute Ref 48/24a above.

**55/24 TO RECEIVE CORRESPONDENCE**

**a.** Invitation from Freedom Leisure – Shakespeare Gala Performance on Tuesday, 25 June 2024 was received.

**b.** Communication from House of Bread was received and noted. It was resolved to include details in the next Parish Newsheet.

**56/24 ITEMS FOR NEXT AGENDA**

**a.** Traffic lights on Holdiford Road, Tixall – Cllr Palmer

**b.** Community Garden, Ingestre – Cllr Mrs Eccleshall

Meeting closed at 20.57 pm