**MINUTES OF THE EXTRAORDINARY MEETING OF INGESTRE WITH TIXALL PARISH COUNCIL.**

**on Wednesday, 12 June 2024, at 7.30pm in Tixall Village Hall**

**Present:** Cllrs: Mr Malcolm Sindrey (Chairman), Mrs Jane Tinniswood and Dr Patricia Parrott representing Tixall. Cllrs Mrs Sue Haenelt (Vice Chairman), David Lees and Mrs Judy Eccleshall representing Ingestre.

**57/24 Apologies:** Cllr Keith Palmer – holiday. It was resolved to accept the Apology as received.

**58/24 ANNUAL GOVERNANCE AND ACCOUNTABILTY RETURN 2023/24**

**a.** Internal Audit Reports were received, reviewed and noted. The Clerk pointed out the following: diminishing grass cutting reserve, which was noted and recommended Risk Assessment review to ensure it is reflective of the current environment. Clerk advised current amount of Home Working Allowance may be inadequate should there be a change of Clerk, this was noted.

**b.** Annual Governance Statement was reviewed, completed and certified.

**c.** Bank Reconciliation as at 31.3.2024 was received and approved.

**d.** Accounting Statements were received, reviewed and certified.

**e.** Clerk/RFO updated Council on approach to be taken if any errors were identified in the Annual Return. After discussion, it was resolved that if any errors were identified by the external Auditors Mazars, the AGAR should be returned for the Clerk/RFO to correct. This approach will ensure the published return is materially correct. It was noted that a small charge will be applied if this should happen and it was resolved that this charge will be paid accordingly.

**f.** Dates for Period of Public Rights, as presented by the Clerk, was accepted and approved.

**g.** Payment for Internal Audit was approved.

It was resolved the Clerk will now progress the completion of the external Audit paperwork and forward this to the external Auditor accordingly.

**Action – Clerk**

**59/24 ROAD CLOSURES**

**a.** Cllrs discussed the following upcoming road closures:

* Mill Lane, Great Haywood – closed 24 June to 19 July
* Meadow Lane, Little Haywood – closed 21 June to 21 July

Concern was raised regarding overlapping dates; potential disruption due to signage not being displayed in correct locations – too late for motorists to make alternative arrangements, potentially causing motorists having to turn around. It was resolved to contact SCC to enquire if scheduling of works could be revised; identify when signage will be displayed and to ask for location of signage to be given due consideration to provide adequate advance notice to motorists.

**Action – Clerk**

**60/24 PLANNING APPLICATION**

**a. 23/38420/FUL – Ingestre Golf Club, Ingestre Park Road, Ingestre.** Proposed development is maintenance building and yard for the golf course. Proposed overflow car park, including an entrance gate and wing walls to the existing driveway. Proposed photovoltaic solar array.

Cllrs discussed the planning application and referred to the presentation delivered to the Parish Council, by the golf club, on 13 September 2023. Cllrs felt that the planning application has been changed from the presentation that was given in September and raised a number of concerns based upon:

* Visual impact and aesthetics
* Noise and disturbance
* Lighting
* Security

It was noted that the Cllrs do not object to the planning application, in principle, however, a number of comments, will be submitted in line with the above bullet points. Cllr Lees drafted comments for submission, which will be reviewed by all Cllrs. All Cllrs to respond to Clerk by no later than 19 June 2024, with any further comments to be made. Clerk to submit comments to planning authority by 20 June 2024.

Meeting closed at 8.02pm