INGESTRE WITH TIXALL PARISH COUNCIL

 **29 The Crescent**

 **Stafford, ST16 1ED**

 **Tel: 01785 598434**

 Email: clerk@ingestretixall.staffslc.gov.uk

7 March 2024

**The next meeting of Ingestre with Tixall Parish Council will be held on Wednesday, 13 March 2024 commencing at 7.30pm, when you are invited to attend. This meeting will take place in Tixall Village Hall.**

**Jill Davies, Clerk/Responsible Financial Officer**

**AGENDA**

**1. To receive Apologies**:

**2. Public Open Session**

**3. To receive Declarations of Interest**

**4. Minutes**

**a.** To approve as a correct record Minutes of a Parish Council Meeting held on 10 January 2024.

**5. Matters to be updated from the Minutes**

**a. 10/24 – Financial Regulations.** Updated copy has been added to the Parish website.

**b. 12/24d – Precept 2024/25.** Request was submitted to SBC on 11.1.2024.

**c. 12/24e – Appointment of Internal Auditor for 2023/24.** Appointment was confirmed on 5.2.2024.

**6. County Cllr and Borough Cllr reports**

**a.** To receive update from Cllr Francis.

**b.** To receive update/Newsletter from Cllr Mrs Beatty and to discuss as required.

**7. Planning Matters:**

To note decisions made between meetings in respect of the following Applications: Not applicable.

**a. Planning Appeal 22/36775/HOU, 5 Home Farm Court, Ingestre.** Application for the erection of an outbuilding has been refused by SBC Planning Authority – not being considered able to achieve an acceptable and sustainable development.

**b. 24/28757/TCA – 6 Home Farm Court, Ingestre.** Ingestre Conservation Area: Hornbeam - Fell due to low amenity and partial obstruction of neighbour's tree. Details emailed to all Cllrs on 16.2.24.

**8. Clerks Report**

**a.** To receive update from Clerk on specific matters and to discuss as required.

**9. Annual Parish Meeting – 10.4.2024**

**a.** To discuss final arrangements for the above and to agree Agenda as presented by the Clerk.

**10. Grass cutting contract – 2024**

**a.** To approve grass cutting arrangements at Ingestre Community Garden for 2024.

**11. Finance**

**a.** To approve accounts for payment.

**b.** To discuss and approve earmarked Reserves for 2024/25. Details emailed to all Cllrs.

**c.** To receive details of requests for Church donations for discussion and approval.

**12. Risk Assessment/Litter picking**

**a.** To review and update Litter picking/grass cutting Risk Assessment.

**b.** To review and update Litter Picking schedule.

**13. Standing items – to receive update/discuss**

**a.** To discuss latest position with HS2 and agree any actions, if required.

**14. Village Matters – to discuss/agree actions**

**a.** Ingestre Community Garden fence – Cllr Mrs Eccleshall

**b.** Speeding along Ingestre Park Road – Cllr Mrs Eccleshall

**c.** Signalisation works at bridges on Holdiford Rd, Tixall – Cllr Palmer.

**d.** Overgrown shrubs at bridges on Holdiford Rd, Tixall – reported to SCC again on 14.2.24 (4369092) – Cllr Palmer. No update as of 1.3.24.

**15. To receive Correspondence:**

**a.** Free portrait of His Majesty The King. Closing date for applications is 28.3.2024.

**b.** Cannock Chase National Landscape Annual Conference, 25.4.2024 in Hednesford. Details emailed to Cllrs on 29.2.2024.

**16. Items for the next Agenda**

**a.** To receive details from Councillors

**Dates of upcoming meetings:**

**10 April 2024 – Annual Parish Meeting**

**8 May 2024 – Annual Meeting of Council, followed by Parish Council Meeting**