INGESTRE WITH TIXALL PARISH COUNCIL

 **29 The Crescent**

 **Stafford, ST16 1ED**

 **Tel: 01785 598434**

 Email: clerk@ingestretixall.staffslc.gov.uk

4 January 2023

**To:** **All Council Members**

**The next meeting of Ingestre with Tixall Parish Council will be held on Wednesday, 11 January 2023 commencing at 7.30pm, when you are invited to attend. This meeting will take place in Tixall Village Hall.**

**Jill Davies, Clerk/Responsible Financial Officer**

**AGENDA**

**1. To receive Apologies**:

**2. Public Open Session**

**3. To receive Declarations of Interest**

**4. Minutes**

**a.** To approve as a correct record Minutes of a Parish Council Meeting held on 9 November 2022.

**5. Matters to be updated from the Minutes**

**a. 68/22a – Local Plan consultation.** After further discussion, it was resolved to review the need to submit comments after the TVCG meeting had taken place on 17.11.2022.

**b. 85/22a – Canal Tow Path project.** Communication agreed with Cllr Bostock, which has been added to Parish website, displayed around the Parish and shared with Colwich and Berkswich Parish Councils for information.

**6. County Cllr and Borough Cllr reports**

**a.** To receive update from Cllr Francis

**b.** To receive update from Clerk on behalf of Cllr Mrs Beatty and to discuss as required.

**7. Planning Matters**

To note decision made between meetings in respect of the following Application:

**a. 22/36741/TCA – Quarrywood Cottage, Tixall Village Road, Tixall.** Fell conifer in Tixall Conservation Area, which has become too large and overgrown for area. No objections or comments presented; Planning Authority were advised on 22.11.2022.

**New Applications:**

**b. 22/36798/FUL – The Dower House, Ingestre Park Road, Ingestre.** Retrospective application for a timber post and 4 rail agricultural fence 1.3m high.

**c. 22/36775/HOU – 5 Home Farm Court, Ingestre.** Erection of an outbuilding. This application has not yet been assigned to a Planning Officer, however, the application can be considered by the Parish Council.

**8. Clerks Report**

**a.** To receive update from Clerk on specific matters and to discuss as required.

**9. Finance**

**a.** To approve accounts for payment, including payment of arrears owing to Clerk from 2022 Pay Award, back dated to 1.4.2022.

**b.** To finalise Budget for 2023/24 and Precept request.

**c.** To review the Financial Regulations, alongside provision of Parish Council Debit Card.

**d.** To review and adopt Risk Management Assessment – details sent to all Cllrs via email on 9.12.22.

**10. Civic Amenity Visits – 2023**

**a.** To confirm dates as offered by SBC: 1 April and 7 October 2023. Agreement with SBC to be signed.

**11. Meeting dates for 2023/24**

**a.** To review and agree dates proposed by Clerk

**b.** To agree date for meeting to be hosted by Ingestre Orangery: 12.7.23 OR 13.9.23.

**12. Parish Council Elections 2023**

**a.** To discuss Parish Council Elections, 4 May 2023

**b.** To discuss requirements of Accountability and Governance Guide, which states all Cllrs should have a dedicated Parish Council email address.

**13. Standing items – to receive update/discuss**

**a. HS2** – to discuss CEF grant application for contribution towards replacement Church organ

**b. HS2** – to discuss roundabout status at Hoo Mill crossroads

**c. HS2** – to discuss inviting representatives from Balfour Beatty and Keir to a Parish Council meeting

**14. Village Matters**

**a. Ingestre** – to discuss maintenance at Community Garden

**b. Ingestre** – to discuss footpath along Ingestre Park Road

**c. Tixall** – to discuss possible relocation of finger post at Bottle Lodge by Parish Council

**d. Tixall** – to discuss funding application for further improvements to the canal tow path

**15. To receive Correspondence:**

**a.** To consider membership of CRPE (Council for Protection of Rural England) – Countryside Charity

**b.** To consider interest from SJL Landscapes for grass cutting/one off jobs, as required.

**c.** Invitation to SBC’s Mayor’s Charity Ball – Friday, 17.2.2023.

**d.** Police & Fire and Rescue Services in Staffordshire and SOT – consultation regarding Precept provision for 2023/24.

**16. Items for the next Agenda**

**a.** To receive details from Councillors

Date of next meeting – 8 March 2023