**MINUTES OF THE MEETING OF INGESTRE WITH TIXALL PARISH COUNCIL**

**on Wednesday, 13 July 2022, at 7. 30pm at Tixall Village Hall**

**Present:** Cllrs: Mr Nicholas Bostock, Mrs Jane Tinniswood and Mrs Tric Parrott representing Tixall. Cllrs: Mrs Sue Haenelt (Vice Chairman) and Mrs Nicola Woodhouse representing Ingestre.

**48/22 Apologies:** Cllr M Sindrey (on holiday), Cllr D Lees (on holiday), SCC Cllr J Francis (on holiday) and SBC Cllr Mrs F Beatty (clash with another Parish Council meeting).

It was resolved to accept all apologies received.

**49/22 PUBLIC OPEN SESSION** – no public attended.

**50/22 DECLARATION OF INTERESTS**

Vice Chairman commented that all Councillors present had previously declared an interest in HS2.

**51/22 MINUTES APPROVED**

**a.** Minutes of the Annual Council meeting held on 11 May 2022 were approved and signed as a correct record.

**b.** Minutes of the Parish Council meeting held on 11 May 2022 were approved and signed as a correct record.

**52/22 MATTERS TO BE UPDATED from previous meeting**

**a. 30/22a Insurance 2022/23** – receipt of payment made was noted.

**53/22 COUNTY COUNCILLOR REPORT**

**a.** SCC Cllr Francis sent apologies and provided no report. All Cllrs present expressed a desire to receive an update from Cllr Francis on relevant Parish matters and that he is requested to attend the next Parish meeting. Clerk to advise Cllr Francis accordingly.

**Action - Clerk**

**54/22 BOROUGH COUNCILLOR REPORT**

**a.** Cllr Mrs Beatty provided July News sheet, which was noted.

**55/22 PLANNING MATTERS**

To note following decisions made between meetings in respect of the Planning Applications:

**a. 22/35658/HOU – Keepers Cottage, Tixall Road, Tixall.** Single storey side extension, no comments or objections made and Planning Authority were advised on 16.6.2022.

**New Planning Application received:**

**b. 22/36202/S17 – Land in the vicinity of Ingestre.** Development authorised by HS2 (West Midlands – Crewe) Act 2021. Earthworks required for the creation of 7 ecological mitigation ponds, 3 bunds and the location of permanent fencing. The application was discussed, no objections were raised, however, clarity was requested on the location of the permanent fencing, as this was not clear on the map provided by the Planning Authority, along with details of the materials to be used.

**Action - Clerk**

**56/22 CLERKS REPORT**

Clerk provided an update on the following matters:

**a. Tixall Broadband project** – following the resolution taken at the May Parish Council meeting, no further action will be taken on this project and this decision has now been shared with residents, via the July Parish Newsheet. The complaint raised with Openreach, regarding their failure to attend 2 meetings, without notice, has not produced any positive response from Openreach and in agreement with Cllr Sindrey, it has been agreed that there is nothing else the Parish Council can do on this matter.

**b. Waste/dog poo bin at Ingestre** – this has been raised with SBC Streetscene, however, no response has been received to date, despite being followed up. It was resolved therefore, to raise the matter with Cllr Frances Beatty, who may be able to assist with this matter.

**Action - Clerk**

**57/22 FINANCE**

1. The following payment made since the May meeting was noted:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Paid to:** | **Details:** | **Net Amount** | **VAT** | **Total Paid** |
| Toplis Associates Ltd | Internal Audit fee 2021-22 | £93.24 | £18.85 | £111.89 |

1. Accounts outlined below were approved for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Paid to:** | **Details:** | **Net Amount** | **VAT** | **Total Paid** |
| Clerks’ salary & expenses | Period covered: 1 – 30 June 2022 | £373.68 | £5.16 | £378.84 |
| HMRC | PAYE for the period 6.5.22 – 5.7.22 | £81.40 | Nil | £81.40 |
| SVS Garden Services | Grass cutting at Ingestre community garden on 9, 20 & 31 May; 14 & 28 June 2022 | £150.00 | Nil | £150.00 |
| Jane Tinniswood | Queens Jubilee refreshments | £112.80 | £22.56 | £135.36 |
| Sheila Sindrey | Queens Jubilee catering | £179.82 | Nil | £179.82 |

**58/22 STANDING ITEMS**

**a. HS2** – it was noted that the HS2 Working Group were in the process of finalising a meeting date to discuss grant application options.

**59/22 VILLAGE MATTERS**

**a. Jubilee celebrations** – it was noted by all present and through comments provided by Cllrs Sindrey and Lees that the event was very successful, despite the weather on the day. All feedback received within the Parish has been very positive. Cllr Sindrey requested a specific thank you be expressed to the following: Cllr Mrs Tinniswood; Cllr Mrs Haenelt; Keith Palmer; Anne Lewis-Williams; Kate Greatholder and Sheila Sindrey. It was also noted that donations of £82.00 were made to both Parish churches and £84.00 was donated to Katharine House.

**b. Parish meeting venue** – the offer to host a Parish Council meeting at the Orangery was discussed. It was resolved to clarify if any cost to the Parish Council would be incurred, as meetings at the Village Hall are at nil cost. It was further resolved, that if there was no cost, then all Cllrs present agreed to hold the next Parish meeting on 14 September 2022 at the Orangery or if date not available, agreed to hold a meeting in Spring 2023. Date identified must be in line with the normal Parish Council meeting calendar.

**Action - Clerk**

**c. Highways** – potholes within the Parish were discussed and comments provided by residents were noted. Cllr Bostock resolved to gather information on potholes for Tixall for presentation to SCC and Cllrs Mrs Haenelt and Lees will do the same for Ingestre. Clerk to arrange for information to be provided to Cllr Francis and SCC Highways Officer, Richard Rayson. Cllrs expressed their desire for Cllr Francis to attend the September meeting, where matter can be discussed. Gullies in the Parish were also discussed and Cllr Bostock agreed to gather information on gullies, blocked or otherwise, for Tixall. This information will also be presented to Cllr Francis and Highways. Cllrs expressed their dissatisfaction with SCC, who, in their opinion, have allowed the potholes and gullies to deteriorate into their present condition, when preventative work could have avoided the situation being as bad as it is and whilst the weather is fine now, action needs to be taken soon, to prevent further damage in the winter.

**Action - Clerk**

**d. Ingestre** – the finger post at Hoo Mill crossroads was discussed. It was resolved to inform Aaron Chetwynd that the Parish Council no longer has any interest in the finger post, however, they are supportive of his desire to restore it, at his own expense and that he can determine where it will be sited, once restored.

**Action – Clerk**

**e. Ingestre** – visibility at Hoo Mill crossroads was discussed and it was noted that the grass/vegetation had recently been cut back, which had temporarily improved the visibility, however, a longer-term solution was needed. It was noted that Cllr Lees had offered to cut this back on a monthly basis, subject to the approval of the landowner, until the construction of the new roundabout, by HS2, commences. Cllr Mrs Haenelt agreed to follow this up with Cllr Sindrey, who is aware who the landowner is. All Cllrs present approved Cllr Lees offer and offered their thanks.

**f. Road closure in Parish on 9.6.2022** –closure of Tixall to Stafford Rd was discussed, without any advance notice being provided to the Parish. Highway crew were seen clearing gullies and filling an odd pothole. In the opinion of the Cllrs the road closure was unnecessary. The Highways crew had temporary traffic light signals on their truck, but did not use them, choosing to close the road instead, signage on the road indicated ‘traffic control ahead’ which was incorrect. It was felt that the crew had simply chosen to use the Iron Man closure signs, as this was easier for them, rather than setting up the temporary lights. It was resolved to bring this to the attention of SCC and Cllr Francis to ensure it does not happen again.

**Action - Clerk**

**f. Tixall** – Clerk advised the Cllrs that Agreement with CRT remains unsigned and that improvements to the Canal Tow path had been put out to competitive tender in May, with prices being received early July. CRT have advised that they are still planning to be on site to commence the improvements from January 2023, however, if the tender prices are favourable then an earlier start date may be possible. Cllr Bostock confirmed his support for the competitive tender process. Clerk advised that CRT have offered to facilitate an online meeting with Cllrs, if this was of interest and all Cllrs confirmed that this request be followed up.

**Action - Clerk**

**60/22 TO RECEIVE CORRESPONDENCE**

**a.** Invitation to Mayor’s Charity Appeal 2022-23 was noted.

**b.** Request for financial support from a Tixall resident was discussed. It was noted that as facility for this had not been incorporated into the budget planning for 2022/23, that the request could not be approved. Clerk to advise resident accordingly and suggest other possible funding options. It was further resolved to discuss the possibility of incorporating provision for future requests into future budget planning and Clerk will provide details to Cllrs for their consideration.

**Action – Clerk**

**c.** Thank you letter from Katharine House was received and noted.

**61/22 ITEMS FOR NEXT AGENDA**

**a.** No items raised.

Meeting closed at 9.10pm