INGESTRE WITH TIXALL PARISH COUNCIL

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5 May 2022

**To:** **All Council Members**

**The next meeting of Ingestre with Tixall Parish Council will be held on Wednesday, 11 May 2022 commencing at 7.30pm, when you are summoned to attend. This meeting will take place in Tixall Village Hall.**

**Jill Davies, Clerk/Responsible Financial Officer**

**AGENDA**

**1. To receive Apologies**:

**2. Public Open Session**

**3. To receive Declarations of Interest**

**4. Minutes**

**a.** To approve as a correct record Minutes of a Parish Council Meeting held on 9 March 2022.

**b.** To approve as a correct record Minutes of an extraordinary Meeting held on 16 March 2022.

**5. Matters to be updated from the Minutes**

**a. 19/22a – promotion of Parish Newsheet.** Clerk advised Council that distribution list now had 53 residents, some of which were families, not including Parish Cllrs.

**6. County Cllr and Borough Cllr reports**

**a.** To receive update from Cllr Francis

**b.** To receive Report from Cllr Mrs Beatty and to discuss as required.

**7. Planning Matters**

To note decisions made between meetings in respect of the following Applications:

**a. 21/35302/LBC – Chetwynd House, The Old Stables, Ingestre Road, Ingestre.** Application to remove dividing wall between dining room and kitchen. No comments or objections received; Planning Authority were advised accordingly on 5.4.2022

**b. 21/35207/LBC – Jasmine, Tixall Mews, Tixall Mews Road, Tixall.** Removal of internal wall.

No comments or objections received; Planning Authority were advised accordingly on 22.4.2022.

New Planning Application received:

**c. 21/35607/FUL – Tixall Walled Garden, Tixall Village Road, Tixall.** Change of use from ancillary domestic outbuildings to a single residential dwelling including alternations. To be considered in conjunction with 21/35068/LBC.

**d. 22/35438/LBC – The Old Stables, Church House, Ingestre Road, Ingestre.** Retention of unauthorised works carried out for removal of an existing wall between the 1st floor bathroom and WC to make one large bathroom.

**8. Clerks Report**

**a.** To receive update from Clerk on specific matters and to discuss as required.

**9. Finance**

**a.** To approve accounts for payment.

**b.** To receive details of year end income/expenditure as at 31.3.2022. Details sent via email to all Cllrs on 5.5.2022.

**c.** To confirm decision of Parish Council to be exempt from External Review for the 2021/22 AGAR process.

**d. To complete the end of year AGAR 2021/22:**

* To receive report from internal auditor.
* To complete the Annual Governance Statement 2021/22.
* To approve the Accounting Statement 2021/22.
* To consider and approve Period of Public Rights.
* To note the Bank Reconciliation for year end 31 March 2022.

**e.** To note receipt of 1st Parish Council precept payment of £2861.50.

**10. Standing items – to receive update/discuss**

**a. HS2** – no matters to discuss.

**11. Village Matters**

**a. Arrangements for Jubilee celebration** – to discuss and finalise arrangements.

**b. Ingestre** – no matters to discuss

**c. Tixall** – to receive and discuss Broadband update from Clerk, following response from Openreach

**12. To receive Correspondence**

**a.** SBC Annual Council and Mayor Making Ceremony.

**b.** SBC online Covid memorial book.

**13. Items for the next Agenda**

**a.** To receive details from Councillors

Date of next meeting – 14 July 2022