INGESTRE WITH TIXALL PARISH COUNCIL

 **29 The Crescent**

 **Stafford, ST16 1ED**

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5 May 2022

**To:** **All Council Members**

Number of Councillors to make quorum = 3

**The Annual meeting of the Council will be held on Wednesday,11 May 2022 commencing at 7.30pm, when you are summoned to attend. This meeting will take place in Tixall Village Hall**

**Jill Davies, Clerk/Responsible Financial Officer**

**AGENDA**

**1. To receive Apologies**

**2. Election of Chairman for 2022/23 and signing of the Declaration of Office**

**3. Election of Vice Chairman for 2022/23**

**4. Signing of Declaration of Office for Councillors and Disclosable Pecuniary Interests Form, if required.** All Cllrs advised to review their Disclosable Pecuniary Interests forms, to ensure they remain current. Clerk sent link to all Cllrs, for SBC site, where forms can be reviewed on 25.4.2022.

**5. HS2 Working Party and Resources Committee**

**a.** To consider the creation of a Working party for HS2, agree representation and to confirm no decision-making powers. All decisions must be reported to full Council for resolution. Suggest this working party can be utilised to explore grant opportunities.

**b.** To review Terms of Reference for Resources Committee and agree representation for 202/23. Currently Cllrs Mrs Parrott & Mrs Tinniswood are representatives. Details sent to all Cllrs on 25.4.2022.

**6. Insurance 2022/23**

**a.** To review insurance arrangements for 2022/23. Details sent to all Cllrs by the Clerk on 5.4.2022, via email.

**7. To review Standing Orders and Financial Regulations to ensure they remain fit for purpose.** Details sent to all Cllrs, via email, by the Clerk on 25.4.2022

**8. To confirm the date for the next Annual Meeting of the Council - 10 May 2023**