**MINUTES OF THE MEETING OF INGESTRE WITH TIXALL PARISH COUNCIL**

**on Wednesday, 10 November 2021, at 7.30pm**

**at Tixall Village Hall**

**Present**: Cllrs: Mr Malcolm Sindrey (Chairman), MrNicholas Bostock, Mrs Tric Parrott and Mrs Jane Tinniswood representing Tixall. Cllrs Mrs Nicola Woodhouse and Mr David Lees representing Ingestre.

**102/21 Apologies:** Cllr Mrs Sue Haenelt andSCC Cllr Francis.

**103/21 PUBLIC OPEN SESSION** – no public attended.

**104/21 DECLARATION OF INTERESTS**

Chairman commented that all Councillors present had previously declared an interest in HS2.

No further Declarations of Interest were declared.

**105/21 MINUTES APPROVED**

**a.** Minutes of the Parish Council meeting held on 8 September 2021 were approved and signed as a correct record.

**106/21 MATTERS TO BE UPDATED from previous meeting**

**a. 96/21b – Ingestre Orangery.** Matter discussed and it was resolved to provide details of original Planning conditions to SBC Cllr Mrs Beatty, who will investigate latest developments with Planning colleagues on behalf of Parish Council. Cllr Bostock commented that he disputes the right of the Parish Council to lodge complaints on behalf of residents. Cllr Lees commented that the Orangery does a lot of good work too and wished this to be noted.

**Action – Clerk and SBC Cllr Beatty**

**107/21 REPORT FROM COUNTY COUNCILLOR**

**a.** No report received.

**108/21 REPORT FROM BOROUGH COUNCILLOR**

**a.** Cllr Mrs Beatty delivered her Report. Copy attached as Appendix A.

**109/21 PLANNING MATTERS**

No Planning matters to be considered.

**110/21 HOLDIFORD ROAD/BRIDGES. TIXALL**

**a.** Cllr Sindrey presented Report, attached as Appendix B. No further action to be taken at present, until future update provided by SCC.

**111/21 TRENT VALLEY COLLOBORATION MEETING**

**a.** Cllr Sindrey presented Report and commented on the success of the meeting. Cllr Mrs Tinniswood covered the following items:

* Community Speed Watch – it was resolved to arrange for villages to be assessed for the suitability of setting up a Community Speed Watch.

**Action – Clerk**

* Parish Cllr to be responsible for maintaining contact with PCSO and providing updates to full Council. No decision made.
* Promotion of Online Police reporting tool – it was resolved to include update in next Parish Newsheet.

**Action – Clerk**

* Promotion of MyStaffsApp for reporting Highways related matters – it was resolved to include update in next Parish Newsheet

**Action – Clerk**

**SBC Cllr Mrs Beatty left meeting at 8.20pm**

**112/21 FINANCE**

**a.** Accounts outlined below were approved for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Paid to:** | **Details:** | **Net Amount** | **VAT** | **Total Paid** |
| Clerks’ salary & expenses | Period covered 1 – 30 September 2021 and  1 – 31 October 2021 | £340.06 | £1.16 | £341.22 |
| HMRC | PAYE for the period 6.9.21 – 5.11.21 | £78.40 | Nil | £78.40 |
| SVS Garden Services | Garden Services for 14 & 28 September and 12 & 26 October 2021 | £120.00 | Nil | £120.00 |
| Sheila Sindrey | Refreshments for TVCG meeting on 21.9.21 | £96.00 | Nil | £96.00 |
| RBL Poppy Appeal | 1 x Poppy Wreath – s137 expenditure | £25.00 | Nil | £25.00 |

**b.** Receipt of precept payment was noted.

**113/21 STANDING ITEMS – to receive update/discuss**

**a.** Clerk updated Cllrs on delays to work on Canal Tow path project, due to small shortfall in funding. CRT are in discussion with HS2, led by Sam Caraway. Improvement works unlikely to commence before January 2023.

**b.** Ingestre footpath – it was noted that the footpath will be built up to village entrance, as per the map provided with the Assurance. It was resolved to discuss this matter further with Joe Wilson at meeting arranged for 16 November 2021.

**114/21 VILLAGE MATTERS**

**a. Ingestre** – see Minute Ref 111/21a above, Community Speed Watch.

**b. Tixall Broadband** – Cllr Sindrey provided progress update following latest communications from Openreach. It was resolved to arrange a meeting with Rural Engagement Manager to clarify situation before providing update for residents.

**Action – Clerk**

**The following 2 items are confidential. No public were in attendance.**

**115/21 CLERKS PREFORMANCE REVIEW**

**a.** Cllr Mrs Tinniswood provided an update on Performance Review completed by herself and Cllr Mrs Parrott. All Cllrs thanked the Clerk for her work since joining the Parish Council. It was noted that the working hours of the Clerk are only 4 hours p/w and therefore, specific projects may require additional support. Cllr Mrs Parrott advised that the job description had been prepared and agreed with the Clerk. It was resolved to increase the salary of the Clerk by one spinal column point from 11 to 12.

**116/21 DRAFT BUDGET FOR 2022/23**

**a.** The DRAFT budget for 2022/23, as prepared by the Clerk, in discussion with Cllrs Mrs Parrott and Mrs Tinniswood was discussed. It was resolved to bring this to the January meeting for final approval.

**117/21 TO RECEIVE CORRESPONDENCE**

**a.** Communication from 20’s plenty for Staffordshire was received and noted. No further action required.

**b.** Mottaghan Reid – Carpentry and Timber structures for the community. This was noted.

**c.** Letter from Lord Lieutenant re Queen’s Platinum Jubilee 2022 was received. It was resolved to discuss a joint community event with the Village Hall Committee.

**d.** Request from Katharine House for a donation was received. It was resolved to make a donation of £100.00

**118/21 ITEMS FOR NEXT AGENDA**

**a.** Details to be provided by Cllrs.

Meeting closed at 9.10pm