**MINUTES OF THE MEETING OF INGESTRE WITH TIXALL PARISH COUNCIL**

**on Wednesday, 8 September 2021, at 7.30pm**

**at Tixall Village Hall**

**Present**: Cllrs: Mr Malcolm Sindrey (Chairman), MrNicholas Bostock, Mrs Tric Parrott and Mrs Jane Tinniswood representing Tixall. Cllrs Mrs Nicola Woodhouse, Mrs Sue Haenelt and Mr David Lees representing Ingestre.

**84/21 Apologies:** SCC Cllr Francisand SBC Cllr Mrs Beatty.

**85/21 PUBLIC OPEN SESSION** – no public attended.

**86/21 DECLARATION OF INTERESTS**

Chairman commented that all Councillors present had previously declared an interest in HS2.

No further Declarations of Interest were declared.

**87/21 MINUTES APPROVED**

**a.** Minutes of the Parish Council meeting on 14 July 2021 were approved and signed as a correct record.

**88/21 MATTERS TO BE UPDATED from previous meeting**

**a. 73/21a – Constituency Boundary Review.** It was noted that Parish Council feedback had been submitted to the Boundary Commission and Cllrs Francis and Mrs Beatty.

**b. 80/21c – Damage to Dairy Bridge, Tixall.**  Clerk confirmed that letter had been sent, but no response had been received to date.

**c. 81/21a – Village Hall website link.** It was noted that the details will be updated on the Parish Council website in due course.

**89/21 REPORT FROM COUNTY COUNCILLOR**

**a.** No report received. It was resolved to invite Cllr Francis to speak to the Parish Council about the Holdiford Road proposals being considered by SCC. Speeding along Ingestre Park Road was discussed and it was resolved to include an article in the Parish Newsheet to encourage residents to drive with due care and attention.

**Action – Clerk**

**90/21 REPORT FROM BOROUGH COUNCILLOR**

**a.** Report as provided by Cllr Mrs Beatty, for July 2021, was received and noted.

**91/21 PLANNING MATTERS**

New Planning Applications have been received.

**a. 21/34800/TCA – Ingestre Hall, Ingestre Road, Ingestre.** Various works to trees within Ingestre Conservation Area were considered. No comments or objections were made by Parish Council, Planning Authority to be informed.

**b. 21/34244/LBC – Bottle Lodge, Great Haywood Road, Tixall.** Removal of existing cement render on internal walls throughout, removal of upstairs suspended ceiling, installation of secondary glazing, removal of existing fireplace and internal chimney and other internal works. No comments or objections were made by Parish Council, Planning Authority to be informed.

**c. 21/34361/HOU – 1 Tixall Cottages, Tixall Village Road, Tixall.** Proposed detached garage and single storey rear extension. No comments or objections were made by Parish Council, Planning Authority to be informed.

**Action - Clerk**

**92/21 NEIGHBOURHOOD PLANNING**

**a.** It was resolved to discharge this item.

**93/21 CLERKS REPORT**

The Clerk provided an update to the Councillors on the following matters:

**a. Tixall Canal bridge 106/Holdiford Road.** Cllrs confirmed the matter of Holdiford Road to be discussed with Cllr Francis and it was resolved that the Clerk will progress this.

**b. Canal Towpath project.** CRT have advised of a small shortfall in funding to complete a section of the towpath just beyond Milford bridge, which will delay the commencement of the project.

**c. Tixall Broadband**. No update available.

**d. Budget planning 2022/23.** It was noted that work on budget planning for 2022/23 needs to commence.

**e. Clerks Performance Review.** It was noted that this needs to be progressed.

**94/21 FINANCE**

**a.** Accounts outlined below were approved for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Paid to:** | **Details:** | **Net Amount** | **VAT** | **Total Paid** |
| Clerks’ salary & expenses | Period covered 1 – 31 May 2021;  1 – 31 July 2021 and 1 – 31 August 2021 | £514.94 | £1.16 | £516.10 |
| HMRC | PAYE for the period 6.7.21 – 5.9.21 | £117.60 | Nil | £117.60 |
| SVS Garden services | Garden services for 7 & 20 July and 3, 17 & 31 August 2021 | £150.00 | Nil | £150.00 |

**b.** Bank Reconciliation was received and noted.

**c.** Appointment of A Toplis Associates as Internal Auditor for 2021/22 was approved. Clerk to progress.

**d.** It was resolved that the cost of refreshments for the TVCG meeting will be met by the Parish Council. Cllr Mrs J Tinniswood agreed to represent the Parish Council.

**e.** It was resolved to purchase 2 Poppy Wreaths, with separate invoices for the Parish Council and Church. Clerk to arrange.

**f.** Budget planning discussions to commence in October between Clerk and members of Resources Committee. Clerk’s Performance Review also to take place during October. Updates to be provided to full Council

**95/21 STANDING ITEMS – to receive update/discuss**

**a and b.** HS2 – Third Party Agreements with HS2 and CRT were discussed. It was resolved to review at a future meeting. Cllrs requested Clerk establish shortfall in project funding, as identified by CRT and anticipated timescale for securing funding. Update to be provided to full Council when further details are known.

**Action - Clerk**

**96/21 VILLAGE MATTERS**

**a. Ingestre** – see Minute Ref 89/21a above.

**b. Ingestre Orangery.** Noiseconcerns and non-adherence to planning conditions were discussed. It was noted that these had been referred to Stafford Borough Council, who were monitoring the situation. Cllrs raised concerns that the granting of TENS (Temporary Event Notices) appeared to contradict the planning conditions and it was resolved that the Clerk will follow this up with the relevant authority. Clerk confirmed that residents had been advised to inform SBC Environmental Health of their own concerns about noise, as the Parish Council were unable to do this on their behalf.

**Action - Clerk**

**b. Tixall** – no items discussed.

**97/21 TO RECEIVE CORRESPONDENCE**

**a.** Notification from SBC on Doorsteps Walks was received and noted.

**b.** Notification from SBC on a Covid-19 Commemoration was received and noted.

**98/20 ITEMS FOR THE NEXT AGENDA**.

**a.** Details to be provided by Cllrs.

Meeting closed at 8.45pm