**MINUTES OF THE MEETING OF INGESTRE WITH TIXALL PARISH COUNCIL**

**on Wednesday, 14 July 2021, at 7.30pm**

**at Tixall Village Hall**

**Present**: Cllrs: Mr Malcolm Sindrey (Chairman), MrNicholas Bostock, Mrs Tric Parrott and Mrs Jane Tinniswood representing Tixall. Cllr Mrs Nicola Woodhouse representing Ingestre.

**66/21 Apologies:** Cllr Mr David Lees and Cllr Mrs Sue Haenelt. SBC Cllr Mrs Frances Beatty.

**67/21 PUBLIC OPEN SESSION**

2 members of the Public attended from Hopton Parish Council and delivered a Presentation on Neighbourhood Planning. Document outlining presentation attached to Minutes as Appendix A.

Public session closed at 8.10pm.

**68/21 DECLARATION OF INTERESTS**

Chairman commented that all Councillors present had previously declared an interest in HS2.

No further Declarations of Interest were declared.

**69/21 MINUTES APPROVED**

**a.** Minutes of the Annual Council Meeting, held remotely via zoom, on 4 May 2021 were approved and signed as a correct record.

**b.** Minutes of the Parish Council meeting, held remotely via zoom, on 4 May 2021 were approved and signed as a correct record.

**70/21 MATTERS TO BE UPDATED from previous meeting**

**a. 45/21a – HS2 Working Party.** It was resolved that membership be extended to include Cllr Mrs Haenelt.

**b. 55/21a – refuse collection information for residents.** It was noted that details had been included in the May Parish Newsheet for residents.

**c. 57/12e – Parish Council website.** It was noted that website traffic should increase over time and it was resolved to include the link to the Parish website in every edition of the Parish Newsheet.

**71/21 REPORT FROM COUNTY COUNCILLOR**

**a.** No report received. It was resolved to invite Cllr Francis to speak to the Parish Council about the Holdiford Road proposals being considered by SCC.

**Action – Clerk**

**72/21 REPORT FROM BOROUGH COUNCILLOR**

**a.** Report as provided by Cllr Mrs Beatty, for June 2021, was received and noted.

**b.** No nominations for SBC Community Award were identified.

**73/21 CONSTITUENCY BOUNDARY REVIEW**

**a.** Cllrs expressed their concern that the proposals will see the Parish moved into the constituency of Stone and Great Wyrley, when there does not appear to be any identifying connections. The proposals appear illogical and do not make sense, given that the Parishes of Ingestre and Tixall have always been part of the County town of Stafford. It was resolved that this feedback will be given to the Boundary Commission, SCC – Cllr John Francis and SBC – Cllr Mrs Frances Beatty by the Clerk.

**Action – Clerk.**

**74/21 PLANNING MATTERS**

To note decisions made between meetings in respect of the following Applications and any subsequent responses received from the Planning Authority:

**a. 21/34357/FUL – Halfway House Cottage, Hanyards Lane, Tixall.** Subdivision of single dwelling into 2 dwellings**.** No comments or objections were made by Parish Council, Planning Authority have been informed.

**b. 21/34472/TCA** – **The Old Post Office, Ingestre Park Road, Ingestre.** Request to remove fir/spruce from Ingestre Conservation Area. Tree is dying and is in close proximity to property. No comments or objections were made by Parish Council, Planning Authority have been informed.

No new Planning Applications have been received.

**75/21 TRENT VALLEY COLLABORATION GROUP**

**a.** It was resolved that the next meeting of the TVCG meeting will take place on 21 September 2021, at 10.30am in Tixall Village Hall. Agenda items for Ingestre with Tixall Parish will include litter and potholes. Cllr Bostock will attend and Cllr Sindrey will chair the meeting. Clerk will make the necessary arrangements.

**Action - Clerk**

**76/21 CLERKS REPORT**

The Clerk provided an update to the Councillors on the following matters:

**a. Tixall Canal bridge 106/Holdiford Road.** SCC have advised the Clerk that initial survey works are commencing from 16 July to gather site information about possible traffic calming measures. A temporary road closure has been applied for, from early October, to allow for bridge investigations, in relation to the traffic calming measures, to be conducted. Matter is ongoing.

**b. Rights of Way Applications.** SCC Legal Services are currently progressing 4 applications.See minute Reference 77/21a below for more information.

**c.** **Tixall Broadband.** Updated details have now been received from Openreach, which are currently being reviewed. Further updates to follow.

**d. Canal Towpath project.** Project is progressing well, Draft Agreements between HS2 and the Parish Council and CRT and the Parish Council are nearing completion and will be brought to the Council for final approval and signature. HS2 have agreed to meet the additional Audit costs that will be incurred by the Parish Council as a result of the grant money for the project being received.

**e. Grass cutting at Stone seat, Tixall Road.** Cllr Sindrey has recently cut the grass around the stone seat; however, a large gorse bush in the area needs weedkiller. It was resolved to reimburse Cllr Sindrey for the cost of weedkiller and petrol costs for the use of his strimmer, upon the production of receipts for Audit purposes.

**77/21 PUBLIC RIGHTS OF WAY**

**a.** It was noted that SCC are currently reviewing 4 applications, covering 5 different routes within the Parishes, which they have a legal responsibility to do so. It was noted that much of the information provided/being considered is now quite old and may be out of date. SCC will carry out a period of consultation and all relevant parties will be afforded the opportunity for further comment, this will include the Parish Council. Matter is ongoing.

**78/21 FINANCE**

**a.** Accounts paid since the May meeting were noted:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Paid to:** | **Details:** | **Net Amount** | **VAT** | **Total Paid** |
| Zurich | Insurance renewal 2021-22 | £266.00 | Nil | £266.00 |
| Clerks’ payment | Additional hours payment | £400.00 | Nil | £400.00 |
| Sandra Shelley | Refund for Ingestre plants | £23.68 | Nil | £23.68 |
| Staffs County Council | New website development | £129.95 | Nil | £129.95 |

**b.** Accounts outlined below were approved for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Paid to:** | **Details:** | **Net Amount** | **VAT** | **Total Paid** |
| Clerks’ salary & expenses | Period covered 1 – 30 June 2021 | £178.84 | £1.16 | £180.00 |
| HMRC | PAYE for the period 6.5.21 – 5.6.21  PAYE for the period 6.6.21 – 5.7.21 | £100.00  £39.20 | Nil | £100.00  £39.20 |
| SVS Garden services | Garden services for 14 & 26 May and 7 & 21 June 2021 | £120.00 | Nil | £120.00 |
| Brocton Parish Council | Training contribution – Data Protection | £10.00 | Nil | £10.00 |

**61/21 STANDING ITEMS – to receive update/discuss**

**a.** HS2 – Public Consultation on Hybrid Bill Procedure. Submission provided by SCC was reviewed by Cllrs and it was resolved to accept this as being representative of Ingestre with Tixall Parish Council. Clerk to inform SCC accordingly.

**Action – Clerk.**

**62/21 VILLAGE MATTERS**

**a. Ingestre** – no items were discussed.

**b. Tixall** – height of grass at Hoo Mill crossroads, approaching Tixall, was discussed. It was noted that as this relates to grass in a private field and there is no obligation for the land owner to cut it, no action to be taken.

**c. Tixall** – Dairy Bridge is a listed building and there is a Public Right of Way over the bridge. Traffic using the bridge is traveling too fast, in particular farm vehicles and is dangerous for pedestrians and other users of the Right of Way. After discussion, it was resolved that the Parish Council will contact the farmer to draw this situation to his attention and request co-operation in reducing the speed of the farm vehicles using this Right of Way.

**Action - Clerk**

**d. Tixall** – Cllr Mrs Tinniswood informed the Council that during Lockdown there has been an increase in the volume of ramblers, dog walkers, cyclists, horse riders using the bridlepath from Dairy Bridge to Upper Hanyards Farm and onto Deer Park. It was noted that the route of HS2 goes through Upper Hanyards and concern has been raised as to what will happen to the bridlepath. HS2 have advised that, what has been identified as the Tixall Bridleway will be realigned locally and cross the HS2 land area on an overbridge (Tixall Bridleway 0.1628 Accommodation Overbridge).  An image showing the Public Right of Way (PRoW) which will be maintained post-construction of the railway, can be seen at **Appendix B** attached to these Minutes.

**e. Queens Platinum Jubilee Weekend 2022** –Cllrs expressed an interest in hosting an event for the Parish and it was resolved that the Clerk will contact the Village Hall to explore a joint event.

**Action – Clerk**

**f. HS2 Impact Statement** – Cllr Mrs Tinniswood informed the Council that this relates to future house purchases/renovations in the Parish and that some Estate Agents/Solicitors are requesting these. Following contact with Joe Wilson – HS2, it has been established that HS2 do not have an Impact Statement and it was suggested that such enquires should be signposted to the HS2 website for further information.

**g. First Aid Talks and Defibrillators** – Cllr Mrs Woodhouse updated the Council on the option of First Aid training/trainer attendance at a future Parish Council meeting to provide an overview of services that could be offered. After discussion it was resolved that this matter should be left with the Village Hall Committee to progress.

**63/21 PARISH COUNCIL WEBSITE**

**a.** It was resolved to add link to Village Hall website to Parish Council website and to request Village Hall to do the same with the Parish Council website.

**Action - Clerk**

**64/21 TO RECEIVE CORRESPONDENCE**

**a.** Complaint response from NS&I was noted and Clerk confirmed compensatory payment of £75.00. Cllr Mrs Tinniswood proposed this be used towards the Community event for the Queens Platinum Jubilee, which was approved by all Cllrs present.

**b.** Letter from Mike Deegan Consulting was noted.

**c.** Details of Community Payback Scheme, as supported by NALC and SPCA, were noted. No suitable projects within the Parish were identified.

**65/20 ITEMS FOR THE NEXT AGENDA**.

**a.** Details to be provided by Cllrs.

Meeting closed at 9.20pm