INGESTRE WITH TIXALL PARISH COUNCIL

**29 The Crescent**

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27 April 2021

**To:** **All Council Members**

**The next meeting of Ingestre with Tixall Parish Council will be held on Tuesday, 4 May 2021 commencing at 7.30pm, when you are summoned to attend. This meeting will take place via zoom:**

<https://us02web.zoom.us/j/84135908609?pwd=QXFuWTk4WFdQUmQ2NEkwS2tybWUrdz09>

**Meeting ID:** 841 3590 8609

**Password:** 131503

**Jill Davies, Clerk/Responsible Financial Officer**

**AGENDA**

**1. To receive Apologies**:

**2. Public Open Session**

**3. To receive Declarations of Interest**

**4. Minutes**

**a.** To approve as a correct record Minutes of a Parish Council Meeting held on 10 March 2021.

**5. Matters to be updated from the Minutes**

**a. 6/21a – Blocked drains near Home Farm Court.** Work commenced towards the end of March and the Parish Council wish to express their thanks to Cllr Francis for his support with this matter.

**b. 31/21c – Public footpath, No.21 Hixon – Ingestre.** SCC have confirmed that the damaged stile near bridge is not owned by SCC and will not, therefore, be repaired.

**6. County Cllr and Borough Cllr reports**

**a.** To receive update from Cllr Francis

**b.** To receive Report from Cllr Mrs Beatty and to discuss as required. Report emailed to Cllrs. To raise matter of refuse collection and provision of relevant information for residents.

**7. Planning Matters**

To note decisions made between meetings in respect of the following Applications:

**a. 21/33980/DCLB – The Old Stables, Kipscombe, Ingestrte Road, Ingestre.** Discharge of conditions 3 and 4 on planning application **20/33050/LBC.** No comments or objections received. SBC have been informed accordingly.

**b. 21/34015/TCA – Tixall Farmhouse, Great Haywood Road, Tixall. Tixall Conservation area.** 10 x hawthorn (T1) reduction of poorer quality specimens to 3m from ground level, including where failure is likely to occur. 1 x white beam; 3 x self-set sycamore and 3 x cherry (T3) – selective felling of poorer quality trees that are suppressed by larger trees. No comments or objections received. SBC have been informed accordingly.

No new Planning Applications have been received.

**8. Clerks Report**

**a.** To receive update from Clerk on specific matters and to discuss as required.

**9. Litter and litter picking with Parish**

**a.** To review schedule that has been prepared for accuracy and update if required.

**b.** To discuss litter in Parish and agree what other action, if any, can be taken.

**10. Parish Neighbourhood Plan**

**a.** To decide if any further action is to be taken on this matter. Clerk advised Cllrs, on 22.3.21, that the Chairman of Hopton Parish Council would be happy to address Cllrs about this matter.

**11. Finance**

**a.** To note accounts paid since last meeting.

**b.** To approve accounts for payment.

**c.** To note satisfactory completion of Internal Control and Governance check by Cllr Bostock on 6.4.2021.

**d.** To confirm decision of Parish Council to be exempt from External Review for the 2020/21 AGAR process.

**e. To complete the end of year AGAR 2020/21:**

* To receive report from internal auditor.
* To approve the annual accounts for the financial year end 31 March 2021. These have to be approved and signed off accordingly.
* To complete the Annual Governance Statement 2020/21. To be approved and signed.
* To approve the Accounting Statements 2020/21. To be approved and signed.
* To note the Bank Reconciliation for year end 31 March 2021.

**f.** To note receipt of 1st Parish Council precept payment – this was paid into the bank on 15 April 2021.

**12. Standing items – to receive update/discuss**

**a. HS2** – to note HS2 webinar on biodiversity enhancement and funding opportunities – 13 May 2021, 12 noon – 1pm.

**13. Village Matters**

**a. Ingestre** – no matters to consider

**b. Tixall** – damage to bridge (Holdiford Road, bridge 106) has been reported to SCC.

**c. Tixall** – removal of overhead water pipe near bridge. To receive update from Cllr Bostock.

**d. Tixall** – to receive a brief verbal update on thecanal towpath project from Cllr Bostock.

**14. Future meetings**

**a.** To confirm resumption of face-to-face meetings from July 2021 onwards and review Risk Assessment prepared by the Clerk.

**15. To receive Correspondence**

**a.** To note latest updates from NS&I.

**16. Items for the next Agenda**

**a.** To receive details from Councillors

Date of next meeting – 14 July 2021