INGESTRE WITH TIXALL PARISH COUNCIL

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2 September 2020

**The next meeting of Ingestre with Tixall Parish Council will be held on Wednesday, 9 September 2020 commencing at 7.30pm. This meeting will take place via zoom:** <https://zoom.us/j/98976680097?pwd=T0NlWStjRFNyZlVKdGxJU0MrZmI1dz09>

**Meeting ID:** 989 7668 0097   
**Passcode:** 6Di65g

**Jill Davies, Clerk/Responsible Financial Officer**

**AGENDA**

**1. To receive Apologies**:

**2. Public Open Session**

**a.** To approve filling of Parish Councillor vacancy by co-option.

**3. To receive Declarations of Interest**

**4. Minutes**

**a.** To approve as a correct record Minutes of a Parish Council Meeting held on 8 July 2020.

**b.** To approve as a correct record Minutes of the Extra Ordinary meeting held on 25 August 2020.

**5. Matters to be updated from the Minutes**

**a. 23/20b –** Orangery have been advised that the Display Boards and lights, which belong to the Parish Council, can remain at the Orangery.

**b. 25/20d –** Chairman is progressing the new signatories on the Parish Council’s bank account.

**c. 28/20c** – flood at Hoo Mill crossroads. To approve complaint letter, as prepared by the Chairman, for issue to SCC.

**6. County Cllr and Borough Cllr reports**

**a.** To receive update from Cllr Francis and to discuss the following items:

* Blocked drain, Ingestre Road, Nr Home Farm Court
* Traffic lights at railway bridge in Great Haywood
* Purchase of sandbags/road signs for entrance into Ingestre village
* Sewage smell at Crematorium crossroads
* Potholes in Tixall, as reported by resident in July 2020. Matter has been ongoing for 2 years.

**b.** To receive update from Cllr Beatty and to discuss the following items:

* Recycling
* Resumption of Civic Amenity visits
* Filling of Parish Council salt bins

**7. Planning Matters** – to consider response from the Planning Authority in respect of the following application:

**a. 20/32528/FUL – Stables, Brancote Farm, Tixall.** Update has been requested from the Planning Authority, which will be provided at the meeting by the Clerk.

To note decisions made between meetings in respect of the following Applications and any subsequent responses received from the Planning Authority:

**b. 20/32712/TCA – Little Acre, Ingestre Park Road, Ingestre.** Tree works in Ingestre Conservation area. No comments from Parish Council, Planning Authority advised.

**c. 20/32537/T5N** – removal or reduction of lime tree (G7) TPO 593 2015 and Ingestre Conservation area. No comments from Parish Council, Planning Authority advised.

**d. 20/32521/TWT** – felling of 9 lime trees (G1) TPO 257 2002 Ingestre Conservation area. Planning Authority advised of comments from Parish Council which outlined a proposal of pollarding as an alternative. Decision has been granted to the felling of the trees, in the interest of the health and visual amenity of the trees and works must comply with the requirements of the Wildlife and Countryside Act (Schedule 5) and the Conservation Regulations 1994 with regard to bat roots and nesting birds.

**e. 20/32869/TCA** **– Tixall Farmhouse, Great Haywood Road, Tixall.** Tree works in Tixall Conservation area. No comments from Parish Council. Planning Authority advised.

**8. Memorial for Dr A Andrews**

**a.** To discuss the above and agree what actions will be taken by whom and when.

**9. Clerks Report**

**a.** To receive update from Clerk on specific matters and to discuss as required.

**10. Finance**

**a.** To note accounts paid since last meeting.

**b.** To approve accounts for payment.

**c.** To note refund from Clerk, following printer purchase – see Bank Statement.

**d.** To receive details of 2020 NJC pay award, as applicable to the Clerk, to confirm salary increase from 1 April 2020 and payment of arrears.

**11. Parish Newsheet**

**a.** To receive update from Clerk

**b.** To discuss and agree frequency of publication.

**12. Trent Valley Sow Parklands and Cannock Chase AONB HS2 Action Group.**

**a***.* **Canal tow path** – to record agreement for this project to be progressed by Cllr Bostock and the Clerk.

**b. Underground water system at Tixall Gatehouse and rebuild/restore entrance to ICE House** – to receive update from Chairman.

**13. Standing items – to receive update/discuss**

**a. HS2** – to receive update from Cllrs Mrs Haenelt and Mrs Woodhouse on virtual event attended on 2.9.20 regarding possible funding opportunities.

**b.** **HS2 Annual Meeting with District and Parish Councils** – this will be held virtually, date not yet known. Are there any Agenda items to be put forward from the Parish Council?

**c. HS2 Petition to House of Lords Select Committee, 29 July 2020** – no update has been provided to date following the petition.

**14. Village Matters**

**a. Ingestre – fallen tree at Trent river bridge.** To receive update from Chairman and to discuss if any further action is required by the Parish Council.

**b. Ingestre – Public Footpath, from Hixon (Footpath 21) to Trent River bridge.** To receive update from Clerk.

**c. Ingestre – Millennium Avenue, Hoo Mill Lane.** To approve light pruning of trees, as per report previously provided at a cost of £400.00.

**d.** **Tixall –** no items to discuss.

**15. Future meetings**

**a.** To discuss and agree arrangements for future meetings and whether to continue with zoom or return to face to face meetings.

**16. To receive Correspondence**

**a.** To note letter of complaint resolution from Barclays Bank and compensation of £100.00.

**b.** To note receipt of letter from NS&I Savings, all Officers who are authorised to make withdrawals must sign Declaration Form.

**c.** To note receipt of Thank You letter from Her Majesty’s Lord-Lieutenant of Staffordshire.

**17. Items for the next Agenda**

**a.** To receive details from Councillors

Date of next meeting – 11 November 2020