**Ingestre with Tixall Parish Council – Risk Assessment**

**To cover: Litter Picking and grass cutting activities**

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| **Hazard** | **Who might be harmed and how** | **Activity Risk Rating (no controls)** | **Control measures already in place** | **Risk Rating with Control measures** |
| Manual handling;   * Carrying bags, moving bins, moving large objects, reaching, bending and twisting | Volunteers and  Parish Councillors  Musculoskeletal issues from over exertion | High | * Litter pickers sticks * Participants to be aware to lift and move items by using their leg muscles to bend – not their backs * Regular breaks are recommended and can be taken at any time * Participants advised to wear suitable footwear * Participants advised not to lift or move items beyond their own capability * Participants advised only to collect litter that can be easily transferred into bags | Low |
| Slips, Trips and Falls:   * Uneven or slippery ground surfaces, working near highway, steep banks, shrubs, brambles, tree branches, debris and dark areas | Volunteers and  Parish Councillors  Head injuries, fractures, dislocations, sprains, cuts and bruises | High | * Participants advised to stay within the pathway boundaries and not to venture into banked up areas * Participants advised to wear suitable footwear * Participants advised to be aware of the surface they are walking on and the current weather conditions * Activity should only take place during daylight hours * Participants advised to carry out activity during quieter times of the day * Participants advised to be mindful of surroundings when working near to the highway and not to put themselves in a dangerous situation | Low |
| **Hazard** | **Who might be harmed and how** | **Activity Risk rating (no controls)** | **Control measures already in place** | **Risk Rating with Control measures** |
| Adverse weather:   * Heavy rain – flood, deep puddles or fast flowing water * Ice/snow – difficult walking conditions * High winds – trees to bend/break * Extreme heat – over exposure to UV rays | Volunteers and  Parish Councillors | High | * Suitable clothing and study footwear to be worn at all times * Use litters pickers at all times - not hands * Do not touch sharp objects – report to local authority | Low |
| Contaminated waste:   * Litter contaminated by hazardous substances | Volunteers and  Parish Councillors | Medium | * Participants advised not to handle any can, oil drum, poisons, insecticides, clinical waste, hazardous substances, dead animals, broken glass, condoms, syringes, needles or sharp objects – report to local authority * Suitable clothing and sturdy footwear to be worn at all times * Participants advised to be aware of personal hygiene and to wash hands before eating, drinking or smoking, going to the toilet or handling children and not to touch their face prior to washing hands when carrying out litter picking activity | Low |
| Collisions:   * Vehicles, cyclists, joggers, dogs, other pedestrians | Volunteers and  Parish Councillors | Medium | * Participants are advised to be aware of their surroundings at all times and to be considerate of others using the route | Low |
| **Hazard** | **Who might be harmed and how** | **Activity Risk Rating (no controls)** | **Control measures already in place** | **Risk Rating with Control measures** |
| Lone working, violence/abuse | Volunteers and  Parish Councillors | Low | * Lone working is not recommended, 2 persons at any one time * All participants advised to have a fully charged mobile phone with them * Inform others of your whereabouts when litter picking and agreed timescale * Only carry out litter picking in daylight hours and at quiet times of the day | Low |
| Undisclosed health issues:  Diabetes, epilepsy, hay fever and adverse reactions to stings, bites, nettles | Volunteers and  Parish Councillors | Low | * All participants who are aware of their own underlying health conditions should ensure they protect themselves during the activity bearing in mind the environment * Consider informing a participant of any health conditions prior to starting the litter pick * Carry appropriate equipment/medication if required * Do not approach domestic pets, unless agreed by owner, try not to disturb wildlife | Low |
| Use of unsafe equipment | Volunteers and  Parish Councillors | Low | * Participants advised to take responsibility for ensuring equipment to be used for activity is fit for purpose and not to use, if faulty. * Litter pickers to be provided by Parish Council, which are supplied by Local Authority. * Grass cutting equipment is **not** provided by Parish Council and **no** responsibility is assumed for its safety – this has been understood and accepted by the volunteer * Grass cutting volunteer is fully competent in use of equipment | Low |

**Risk Rating**

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| **High (3)**  Death, major injury or work-related illness, permanent harm or disability |  | **3** | **6** | **9** |
| Medium (2) Injuries or work-related illness where people are unable to undertake their normal work for more than 3 days; semi-permanent harm or injury |  | **2** | **4** | **6** |
| Low (1) All other minor injuries – first aid treatment with no permanent harm – minor cuts and bruises |  | **1** | **2** | **3** |
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|  |  | Low (1)  Where harm is unlikely to occur under normal circumstances. Low expectation of occurrence | Medium (2)  Where harm is likely to occur in time or exposure to the hazard exists intermittently or hazardous event occurs occasionally | High (3)  Where the hazard is likely to occur imminently or in the very short term, OR exposure is permanent or occurs frequently OR much evidence of previous harm |

**What does the Risk Rating mean?**

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| **Low (1-2)** | **Medium (3-4)** | **High (6-9)** |
| Work can proceed – significant action is not required other than monitoring that things do not change and that existing measures are being monitored and maintained | Work may proceed if additional control measures are implemented within strict timescales. These measures and timescales must be proportionate to the potential consequences | Immediate action is required to control the risk before any further activity |